



For the benefit of this policy Laura Green Trust – which is the governing body of Greenshoots Pre-school and Wraparound care is hereafter referred to as Greenshoots.

Maintenance and Replacement of Toys, Equipment and Materials

All our toys and equipment are stored in a safe manner, whilst still allowing them to be accessible to the children at appropriate times. Our toys are kept safe, clean and are well maintained and we regularly check our toys and equipment for damage, missing parts and cleanliness.

If a child is discovered as having an infectious disease all the toys and equipment that they have been using will be cleansed thoroughly. Any toys that children put in their mouths will be cleaned with a suitable disinfectant solution such as Milton daily.

We will keep an inventory of all our toys and equipment. Any toys or equipment removed from the setting will be disposed of safely. The staff team will decide whether to replace the toy or purchase a different item. All toys purchased will display the appropriate safety marks and be age appropriate.

Any other materials or equipment (eg. natural materials, home made sensory items) will be checked by the staff and risk assessed before introducing them to the children.

This policy was adopted on _____

Signed on behalf of Laura GreenTrust - Greenshoots Pre-school and Wraparound Care

Chairperson, Laura Green Trust:

Greenshoots Childcare Manager: